

CHURCH TEAMS AND DUTIES

BAPTISTRY TEAM:

This team assists with the preparation and cleanup for baptisms as needed. Roles include filling, heating, and draining the baptistry along with linen maintenance. Members will attend to baptismal candidates.

BEREAVEMENT & FUNERAL TEAM:

This team is in contact with the church office, and the bereaved family, to determine if a funeral meal is needed/wanted. The church will order and purchase the entree. A member of this team will pick up the main entree prior to the meal. They contact members of the congregation to ask for side dishes and desserts. They also ask for people to help set up, serve, and clean up. Members of the team are available prior to the meal to accept food dropped off.

BUDGET TEAM:

This team works to prepare and present the budget for the ensuing year. They secure and receive recommendations from other teams for operating needs to be included in the annual budget. They also submit the proposed budget to the church as a recommendation. Members of this team assist the church in subscribing to the annual budget. This team meets regularly.

BUILDING AND GROUNDS TEAM:

This team oversees activities associated with the operation, maintenance, appearance, safety, and security of all buildings, grounds, furnishings, and equipment owned by the church. They prepare an annual budget for submission to the Budget Team. They review requests regarding buildings, grounds, furnishings, and equipment owned by the church and determine what, if any, action should be taken. If work is to be done, they assist in carrying out such work. This team organizes and hosts an "All Church Work Day" as needs require.

CHILDREN'S MINISTRY TEAM

This team brainstorms and plans Children's Ministry activities and events . They lead and/or chaperone these activities and events. They also substitute in Children's Ministry classes as needed.

FOOD PANTRY TEAM:

This team cleans and organizes the food pantry as needed. They assist with food distribution on the third Thursday of each month from 9:00 a.m. until 4:00 p.m.

MEDIA MINISTRY TEAM:

This team plays an integral role in providing a successful Sunday service, and assists in other scheduled events such as VBS, AWANA, and guest events. Members of this team are on a rotating schedule to display music slides and sermon slides during service, utilizing ProPresenter 7. Members of this team may also run the Live Stream on Facebook, our website, and/or YouTube, and could encompass learning the sound and lighting systems. Some basic computer knowledge is required and training on the utilized platforms will be provided initially and periodically required. Reliability, punctuality, ability to receive instruction and focus on the required tasks during service, or an event, are a must.

MEN'S MINISTRY TEAM:

This team plans Men's Ministry projects and events. The members volunteer to execute these projects and events. Team members invite men from inside and outside the church to attend the projects and events. Building relationships with men attending our church is encouraged.

PERSONNEL TEAM:

This team supports the Senior Pastor in developing and administering personnel policies and evaluating additional staffing levels for the ministry efforts of the church. They support ministry leaders and personnel in completing performance evaluations. They obtain and review available comparative compensation studies and evaluate the church's treatment of employees considering such data. They develop an annual Personnel budget to be recommended to the Budget Team. They support the Senior Pastor to nominate other ministerial and non-ministerial staff. Members of this team review all personnel policies, recommend revisions as necessary, and ensure adherence to personnel policies, intervening as necessary. This team also provides support to all staff via regular encouragement, equipping, instruction, prayer, and accountability.

SPECIAL EVENTS TEAM:

The Special Events Team is responsible for the organization, coordination, and implementation of the Easter Egg Hunt, the Back to School Event, the Fall Festival, and any other opportunities to reach and serve our community. Many hands are needed to make these events successful and there are multiple ways to help serve. All you need to have is a heart and love for others.

UPWARD BASKETBALL LEADERSHIP TEAM:

This team is responsible for the organization and maintenance of our Upward Basketball Program. They stock the concession stand and ensure that it is clean and operational. Members lock and unlock gym doors on game days. They secure volunteers to work the concession stand, keep score, and clean up. Members perform and/or delegate tasks.

VACATION BIBLE SCHOOL TEAM:

This team plans and organizes for VBS. They help with making and displaying decorations. They choose and organize crafts. They also help recruit volunteers for teachers and other workers. They assist with any needed clerical work. Members also assist with outreach and publicity for VBS. They select snacks and organize food donations. This team also assists with setting up for training meetings.

WELCOME & HOSPITALITY TEAM:

This team is the welcoming and friendly face of FBC Lowell for members, regular attenders, and most importantly, **visitors**. Members of this team will serve on a rotational basis meeting and greeting every person on our campus by: opening door(s), assisting handicapped/disabled people as needed, handing out bulletins, handing out Prayer Lists, if requested, directing people to a deacon/usher to be seated, answering questions about our church or directing them to someone who can. They offer pertinent information for new visitors to our church. Demonstrating Christian hospitality is necessary for serving on this team.

WOMEN'S MINISTRY TEAM:

This team plans Women's Ministry projects and events. The members volunteer to execute these projects and events. Team members invite women from inside and outside the church to attend the projects and events. Building relationships with women attending our church is encouraged.

YOUTH MINISTRY TEAM:

This team assists the Youth Pastor. They help plan, execute, and supervise Youth Ministry events. They also help maintain structure while fostering a discipling relationship.

***EACH TEAM WILL MEET AT LEAST ONE TIME PER QUARTER.**

FBC LOWELL VOLUNTEERS FOR TEAMS, OFFICERS, & TEACHERS 2024-2025

Please fill this form out and return it no later than Sunday, August 11, 2024

Name: _____

Email: _____

Phone: _____

Please check all areas of ministry and service you may be interested in:

SUNDAY SCHOOL DEPARTMENT

Sunday School Recordkeeping	
Church Clerk	
Church Treasurer	
Associational Executive Board	
Messenger to NW Baptist Association	
WEDNESDAY EVENING	
CHILDREN'S MINISTRY	
Pre-K Teacher	
Kindergarten Teacher	
1st Grade Teacher	
2nd & 3rd Grade Teacher	
4th & 5th Grade Teacher	
6th Grade Teacher	
Recreation Leader	
Wednesday Evening Kitchen Worker	
Wednesday Evening Safety & Security	
Wednesday Evening Kitchen Cleanup	
Baptistry Team	
Bereavement & Funeral Team	
Budget Team	
Building & Grounds Team	
Children's Ministry Team	
Media Ministry Team	
Men's Ministry Team	
Personnel Team	
Special Events Team	
Vacation Bible School Team	
Women's Ministry Team	
Youth Ministry Team	

Berean Teacher	
Ladies of Grace Teacher	
Whosoever Will Teacher	
Bible Searchers Teacher	
Crossroads Teacher	
Young Adults Teacher	
College & Career Teacher	
Youth Boys Teacher	
Youth Girls Teacher	
Grade 3-5 Teacher	
Grade 1-2 Teacher	
Age 2-Kindergarten Teacher	
Men's Class Teacher	
Any Adult Class Teacher/Assistant	
Any Youth Class Teacher/Assistant	
Any Children's Class Teacher/Assist	
Adult Class Substitute Teacher	
Youth Class Substitute Teacher	
Children's Class Substitute Teacher	
Sunday School Director	
Children's Desk Greeters AM Service	
Food Pantry Team	
Upward Basketball Leadership Team	
Welcome & Hospitality Team	

In addition to the above positions, we desperately need servant-leaders in these areas on a rotating basis (roughly every 6 weeks). Please check one if interested:

Nursery Volunteer Morning Service	
Children's Church Teacher AM Service	
Children's Church Helper AM Service	
Sunday Morning Parking Lot & Safety	

Wednesday Evening Van Driver	
Wednesday Evening Van Rider	
Sunday Morning Van Driver	
Sunday Morning Van Rider	
Sunday Morning Leaves/Sidewalks	